

MATERIALS DONATIONS

The Friends of Somerset Public Library accepts gifts of books and other materials with the understanding that they will be added to the collection only if they are not a duplication of items the library already owns and can be added to the actively used collection. Somerset Library is unable to circulate specialized materials. All donations accepted become the property of the Library and will be utilized in the manner deemed most appropriate by the staff and Friends of the Library.

Sorry, we cannot take:

- ⊗ Books with mildew, dirt, dust, handwriting, water damage, missing pages or covers
- ⊗ Magazines or Journals
- ⊗ Audio Cassettes, VHS Tapes, Records/Vinyl, and Computer Software
- ⊗ Reader's Digest Condensed and Time-Life Books
- ⊗ Encyclopedias and Dictionaries
- ⊗ Textbooks
- ⊗ Procedural Law Books or Government Documents
- ⊗ Unsellable Editions (unbound books, not-for-sale copies)

We gladly accept: Items that are clean, free of mildew and in good condition

- Yes, my donations are clean, free of mildew and are in good condition.
- No. Sorry, the library is unable to accept this donation.

Receipts

The Friends of Somerset Public Library is registered with the Internal Revenue Service as a 501(c)(3) organization. Your contribution is tax deductible as provided by law. The library does not assign a value to the books you donate. You will need to determine the value of your donation yourself. The following form is a record of your donation.

DONATION RECEIPT FORM

Friends of Somerset Public Library
208 Hud St., Somerset, WI 54025

Donor name _____ Phone _____
Address _____ City _____

Hardcover Books _____ (quantity)
Paperback Books _____ (quantity)
Silent Auction Items _____

DVDs _____ (quantity)
Audiobooks _____ (quantity)

Received by _____ Date _____

Thank you!